

8th December 2020

Dear Customers

Required certain additional representations for our guests who have arrived from a country or area where permission of entry is limited by the Ministry of Foreign Affairs of Japan.

Thank you very much for your continued support.

We require certain additional representations for our guests who have arrived from a country or area where permission of entry is limited by the Ministry of Foreign Affairs of Japan.

Please note that we follow Japan's Ministry of Health, Labour and Welfare as well as other governmental agencies' guidelines regarding efforts to prevent the spread of COVID-19 in Japan and will contact the requisite authorities if necessary.

- 1.The guest represents that during their stay, he/she will not leave the hotel room, except for those cases pursuant to activities under "Business Track". Additionally, the guest will not be permitted to share the hotel room with any additional guests.
- 2.The guest understands that during the stay the hotel room will not be cleaned by the staff. Amenities will be provided in advance to cover the length of the stay. All trash must be prepared and enclosed in a plastic bag. Such plastic bag will be left in the corridor.
- 3.The hotel will deliver any linen items and leave them in front of the hotel room door. All used linen items must be prepared and enclosed in a plastic bag. Such plastic bag will be left in the corridor.
- 4.The guest understands that any food will be consumed within the guest's hotel room. If the hotel is unable to provide meals due to the shortened operating hours of restaurants or for any other reason, the guest may order food through an external delivery service. In such situations, the hotel will coordinate with the guest to transport the delivered food to the guest's hotel room.
- 5.The guest will test his/her temperature periodically once a day. If there is any deterioration in your condition, please notify the hotel immediately.
- 6.The guest will refrain from SNS and any other media-related communications regarding his/her stay.

Tokyo Prince Hotel Manager